

DERBY BOARD OF ALDERMEN/ALDERWOMEN SPECIAL MEETING

THURSDAY, AUGUST 22, 2019

JOAN WILLIAMSON ALDERMANIC CHAMBERS

MINUTES

The Honorable Mayor Richard Dziekan called the Special Meeting to order at 6:30 p.m. All rose and pledged allegiance to the flag.

Roll Call

Present: Charles Sampson, Thomas Donofrio, Ron Sill, Bev Moran, Evelyn Browning, Joseph L. DiMartino, Jim DiMartino, Robert Hyder – sworn in this evening as the new 3rd Ward Aldermen – Louis Oliwa submitted his resignation.

Absent: Barbara L. DeGennaro (Excused)

Also Present: Andrew Baklik, Chief of Staff, Keith A. McLiverty, City Treasurer, Marc J. Garofalo, Town & City Clerk, Dennis O'Connell, Parks & Recreation Director, John Netto, Athletic Complex Building Committee Member, Vincent Marino, Corporation Counsel

PUBLIC PORTION

Mayor Dziekan asked if anyone would like to address the board.

Tom Lionetti, 79 Sunset Drive, Derby, CT

Mr. Lionetti requested that a Moment of Silence be held for Linda Benanto, wife of Jim Benanto, a member of the Parks & Recreation Committee.

Mayor Dziekan asked everyone to rise for a Moment of Silence for Linda Benanto, wife of Jim Benanto, who recently passed away.

Mayor Dziekan asked three more times if anyone wished to address the board. Hearing no other requests, the public portion closed.

FILL VACANCY ON BOARD OF ALDERMEN/ALDERWOMEN 3RD WARD – REPUBLICAN MEMBERS ONLY

Mayor Dziekan stated that Louis Oliwa has submitted his resignation letter as 3rd Ward Alderman.

Alderman Sampson requested a five-minute recess so the Republican members of the board could caucus.

The meeting was called back to order.

Mr. Sampson informed the board that the Republican members have selected Robert Hyder to replace Louis Oliwa. Mr. Sampson said Rob Hyder is a Derby kid – born and raised in Derby and has been active in the community, especially on the athletic side –

coaching. Mr. Sampson said after speaking with Mr. Hyder a couple of times he can guarantee that he is out for what this full board is for, which is the best for the citizens of the City of Derby.

The Republican Members of the Board of Aldermen/Alderwomen (Charles Sampson, Bev Moran, Evelyn Browning, and Jim DiMartino) voted unanimously to have Robert Hyder fill the vacancy on the Board of Aldermen/Alderwomen in the 3rd Ward created by the resignation of Louis Oliwa on August 19, 2019.

Town & City Clerk Marc J. Garofalo then administered the Oath of Office to Robert Hyder as Aldermen for the 3rd Ward.

JR PAYDEN FIELDHOUSE STAFF POSITION JOB DESCRIPTIONS

A MOTION was made by Mr. Sampson with a second by Mr. Sill to adopt and approve the following position description and authorized hours for the JR Payden Fieldhouse:

- Position Description for Custodian Supervisor– Part-Time

DISCUSSION ON MOTION

Ms. Moran said Atty. Marino was supposed to come back to the Operations & Procedures (OPS) Committee regarding this item. She noted that the OPS Committee hasn't received anything from Atty. Marino. Atty. Marino said in reviewing his notes he was coming to the OPS meeting, which would have been held this evening and was cancelled. He said he was not in attendance at the last full Board of Aldermen/Alderwomen's meeting and he did not appreciate what OPS I believe intended was for me to do it in preparation for that meeting when I was away – I thought OPS intended for me to bring it back to the regular OPS meeting, which I had prepared for this evening and it was cancelled. Atty. Marino said in order to get the job descriptions for what was absolutely necessary, which is the two items before you this evening – Position Description for Custodian Supervisor, Part-time and Position Description for Custodia, Part-time, that is what I was instructed to have done with the other details to be discussed at the next OPS meeting. Ms. Moran said no one had the information until we walked into the room this evening. Mr. Sampson said the job descriptions were done prior to this meeting and sent out yesterday. He said he has spent several hours on the phone with Ms. DeGennaro and she is available by phone this evening if we need her input. He said the job descriptions are substantially finalized. Atty. Marino said there are two different things – the first being the job descriptions and the second are the policies. Mr. Donofrio said we're going to hire a Supervisor for part-time. Mr. Sampson said that is correct. Mr. Donofrio asked why we need to do that when we already have Dennis O'Connell. Mr. Sampson and Mr. Sill said we need someone to oversee the custodian and noted that the money is already in the budget.

Mr. Donofrio and Ms. Moran are opposed. MOTION CARRIED.

A MOTION was made by Mr. Sampson with a second by Mr. Joseph DiMartino to adopt and approve the following position description and authorized hours for the JR Payden Fieldhouse:

- Position Description for Custodian – Part-Time

MOTION CARRIED.

TEMPORARY USE OF PAYDEN PARK

A MOTION was made by Mr. Sampson with a second by Mr. Sill to authorize the use of Payden Park Field for authorized practices only by Derby Public Schools approved School Teams and for the Derby Middle School Back to School Field Day only until further action by the Board of Aldermen/Alderwomen.

DISCUSSION ON MOTION

Mr. Hyder asked if the authorized activities would be at the discretion of the Board of Education and/or Dennis O'Connell, Parks & Recreation Director. Mr. Sampson said when this was first brought to him right now the soccer team has nowhere to practice since the football field isn't done yet, the football team holds their running practices and usually utilizes the field the day before a game so they want to be able to utilize the baseball field until the football field is finished. There is also going to be a Field Day held. Mr. Sampson said that is why right now he just wants to limit the use to the Derby Public Schools. Mr. Donofrio asked if the field has been released to us. Mr. Sampson said it has and we have the insurance in place. He said the fieldhouse was also released and we received a CO (Certificate of Occupancy) for that also. Mr. Sampson said he would have Principal Pascale coordinate with Dennis O'Connell.

MOTION CARRIED.

CONTRACT FOR VEGETATION CONTROL ON HOUSATONIC AND NAUGATUCK RIVERS

A MOTION was made by Mr. Sampson with a second by Mr. Joseph DiMartino to approve a contract between the City of Derby and Solitude Lake Management for the treatment of vegetation along the Housatonic and Naugatuck Rivers in the amount of \$15,600.00 pursuant to State of Connecticut Bid List and the contract dated August 8, 2019 and authorize Mayor Richard Dziekan to execute the contract upon approval.

DISCUSSION ON MOTION

Mr. Donofrio asked if Derby is paying the entire bill or is Shelton also responsible. Andrew Baklik, Chief of Staff, said we are paying for our side and Shelton is responsible for their side. He said the removal of the vegetation is required as part of the cities responsibility to properly maintain the levee system, which impacts our ability to achieve an acceptable rating from the Army Corps of Engineers. Mayor Dziekan said we need to have this approved and noted that it is time sensitive.

MOTION CARRIED.

CONNECTICUT BROWNFIELD LAND BANK, INC. GRANT APPLICATION

A MOTION was made by Mr. Sampson with a second by Mr. Sill to authorize Derby Chief of Staff Andrew Baklik, on behalf of the City of Derby to apply for a grant from the Connecticut Brownfield Land Bank, Inc. for Phase II testing and Remedial Action Plan development in the Downtown Area of Derby. **Motion carried.**

USE OF DERBY GREEN GAZEBO FOR WEDDING

A MOTION was made by Mr. Sill with a second by Mr. Sampson to approve the request of Kerri Downing of Derby to use the Gazebo on the Derby Green on Saturday, September 21, 2019 between the hours of 12:00 p.m. and 4:00 p.m.

DISCUSSION ON MOTION

Mr. Donofrio said he just wants to make sure that they are not holding their whole wedding on the Green (tables, food, alcohol, music, etc.) Mr. Sill said they are not – it will be the service and pictures. Ms. Moran said she is also questioning the four hours. Mr. Garofalo said that time is needed to set up, clean up, hold the services, take pictures, etc. As stated in the Community Relations meeting held earlier this evening the couple has supplied a Certificate of Insurance.

MOTION CARRIED.

ADJOURNMENT

A MOTION was made by Mr. Sill with a second by Ms. Browning to adjourn the special meeting at 6:50 p.m. **Motion carried.**

Respectfully submitted,



Patty Finn

Temporary Recording Secretary

THESE MINUTES ARE SUBJECT TO THE APPROVAL OF THE BOARD OF ALDERMEN AT THEIR NEXT REGULARLY SCHEDULED MEETING.